

代領退稅授權書

PROXY STATEMENT

本人不克親自前往 貴局領取_____年度綜合所得稅退稅款，茲特委請
_____（先生/女士）代為領取，如有任何糾紛，由本人自行負責。

Since I am not able to go to your office and obtain my year_____individual
income tax refund, I hereby appoint an agent, Mr./Ms. _____to receive
the refund on my behalf.

本人_____年度綜合所得稅退稅款，請開立劃線支票，勿註記禁止背書轉讓。
Please write a cross check for my year_____individual income tax refund，and do not
mark the “account payee only” on the check.

納稅義務人 Taxpayer：_____（簽名 Signature）
（同護照之簽名 Taxpayer's signature must be the same as the one on passport）

此 致 財政部 國稅局
To National Taxation Bureau of _____, Ministry of Finance

納稅義務人姓名
Taxpayer's name：_____

納稅義務人簽名
Signature：_____（同護照之簽名 Taxpayer's signature must be the same as the one on passport.）

授權日期
Authorized Date：_____ year 年 _____ month 月 _____ day 日

統一證號/稅籍號碼 電話號碼
Taxpayer ID No.：_____ Taxpayer Tel No.：_____

代領退稅人
Agent：_____

身分證字號/統一證號
Agent ID No.：_____

通訊地址
Agent Address：_____

電話號碼
Agent Tel No.：_____

- 代領退稅人親領支票。
Picking up the check at the tax office by agent in person.
- 代領退稅人申請郵寄支票。請寄至：_____
Agent asks for mailing the check.
Mail to：_____

填寫說明：

1. 授權書需經納稅義務人簽名始生效力且該簽名須與護照相同，請攜帶護照核驗。
2. 劃線支票可透過任何人之銀行帳戶兌現提領；未請求開立劃線支票者，均開立禁止背書轉讓支票，限本人親自兌領或經本人帳戶兌現。
3. 申請時，請附上代領退稅人身分證或居留證影本。

Instruction：

1. The taxpayer's signature must be the same as the one on passport, and submit taxpayer's passport (or copies) for reference.
2. Agent could cash the cross check through anyone's bank account and withdraw the money. If taxpayer does not request for writing a cross check, the check will be marked "account payee only" on it and only taxpayer could cash the money.
3. Please submit the copy of agent's ID card or Alien Resident Certificate when applying.